

CONGREGATIONAL CARE PASTOR

The congregational care pastor is responsible for building a sense of community in the church through reaching out to minister to the special needs of church members. This person will show the love of Christ in action.

Ministry Area/Department	General staff/administration
Position	Congregational care pastor
Accountable To	Pastor
Ministry Target	Church members
Position Is	Volunteer (with potential of becoming paid staff)
Position May Be Filled By	Church member
Minimum Maturity Level	Stable, maturing Christian
Spiritual Gifts	Pastor/shepherd • Mercy-showing • Exhortation
Talents or Abilities Desired	Good people skills
Best Personality Traits	Dependable • Good communicator • Discreet • Compassionate
Passion For	Uplifting and encouraging people • Creating a sense of community in the church
Length of Service Commitment	Two years minimum

ANTICIPATED TIME COMMITMENTS

1. **Doing ministry/preparing for ministry:** five hours a week
2. **Participating in meetings/training:** one hour a month

RESPONSIBILITIES/DUTIES

1. Follow up on sick, hospitalized or shut-in members; visit and contact regularly.
2. Pray for and with church members experiencing hardships or needing to make decisions.
3. Establish a support group for family members of the terminally ill.
4. Seek assistance for and offer support to the chronically ill.
5. Visit and offer emotional/spiritual support to grieving members.
6. Establish a chain of volunteers who will provide emotional, spiritual and physical help to the needy in the congregation: such as, prepare and deliver food on short-term basis, visit and pray with ill or grieving members, provide transportation, etc.

7. Inform pastor of special needs and report on those who are sick, hospitalized, experiencing financial difficulty, etc.
8. Remain in contact with prayer-group leaders regarding special prayer needs. (**Note:** Never share confidential information without the member's consent.)
9. Provide emotional and spiritual support to the unemployed. Seek help from church for financial needs, if necessary, with confidentiality.
10. Oversee committee and approve the disbursement of benevolence funds.

