

TEAM MINISTRY DIRECTOR

The Team Ministry director will be responsible for placing people on the church team, based on their spiritual gifts, personalities and interests. This involves teaching the Team Ministry course and administering Spiritual Gifts inventories in order to help members identify and understand their gifts and how they can be used in ministry and advising members of ministry opportunities within the church and related ministries.

Ministry Area/Department	General/lay involvement
Position	Team Ministry director
Accountable To	Pastor or executive pastor
Ministry Target	Church
Position Is	Volunteer
Position May Be Filled By	Church member
Minimum Maturity Level	Stable, mature Christian
Spiritual Gifts	Exhortation • Pastor/shepherd • Administration • Teaching
Talents or Abilities Desired	Able to coordinate and harmonize a group of people
Best Personality Traits	Dependable • Cooperative • Expresser-leader
Passion For	Involving all Christians in the work of the ministry according to their individual spiritual gifts, personalities and interests
Length of Service Commitment	Two years minimum

ANTICIPATED TIME COMMITMENTS

1. **Doing ministry/preparing for ministry:** two hours a week
2. **Participating in meetings/training:** one hour each quarter or as needed

RESPONSIBILITIES/DUTIES

1. Become familiar with the Team philosophy of ministry and the Team Ministry course.
2. Become familiar with the ministry opportunities within and associated with this local church and maintain an updated list of available positions and tasks.

3. Teach the Team Ministry course at least twice a year for newcomers, new Christians, and current members who want a refresher—or train someone else to teach the course).
4. Administer the Spiritual Gifts inventory to all church members, especially new members.
5. Interview people who complete the Team Ministry course to help them find their place on the team based on their spiritual gifts, personalities and interests. Team Ministry counselors may be recruited to assist with this interviewing process.
6. Keep a record of who is serving in each position.
7. Help develop and keep updated ministry descriptions for every ministry opportunity in the church.
8. Serve on the church nominating committee.