

# PRAYER MINISTRY COORDINATOR

The prayer ministry coordinator will organize and oversee the church prayer ministries.

<b>Ministry Area/Department</b>	Prayer
<b>Position</b>	Prayer ministry coordinator
<b>Accountable To</b>	Pastor or shepherding pastor
<b>Ministry Target</b>	Congregation and its friends and families
<b>Position Is</b>	Volunteer
<b>Position May Be Filled By</b>	Church member
<b>Minimum Maturity Level</b>	Stable, maturing Christian
<b>Spiritual Gifts</b>	Pastor/shepherd • Administration • Mercy-showing • Exhortation
<b>Talents or Abilities Desired</b>	Accessible by telephone • Available every day • Strong belief in the power of prayer
<b>Best Personality Traits</b>	Leader-dependable • Expresser • Discreet • Trustworthy
<b>Passion For</b>	Praying and exhorting others to spend time in prayer
<b>Length of Service Commitment</b>	One year minimum

## ANTICIPATED TIME COMMITMENTS

1. **Doing ministry/preparing for ministry:** one to two hours a week
2. **Participating in meetings/training:** one hour a month

## RESPONSIBILITIES/DUTIES

1. Organize and oversee the church prayer ministries.
  - a. Recruit leaders and develop the schedule for cottage prayer meetings.
  - b. Recruit participants and organize a contact list for the prayer chain for emergency requests.
  - c. Develop a rotation schedule for prayer warriors to pray during services and special events.
  - d. Contact appropriate leaders to share praises and prayer requests.
2. Be available daily to receive and distribute requests to the appropriate prayer ministry leaders in a timely manner: first link in the prayer chain, a prayer warrior or cottage prayer leader.
3. Provide a phone number for contact in case of emergency requests.
4. Pray for every request you receive.
5. Oversee budget and expenditures for the prayer ministry.