

# YOUTH TEACHER ASSISTANT

The youth teacher assistant is the right arm of the youth teacher. The assistant must be prepared to fill in for the teacher when necessary and assist with keeping watch over the flock and coordinating class functions. The assistant is expected to teach, reach and minister to members and prospects under the direction of the teacher.

|                                     |  |
|-------------------------------------|--|
| <b>Ministry Area/Department</b>     | Youth Sunday School  |
| <b>Position</b>                     | Youth teacher assistant  |
| <b>Accountable To</b>               | Youth pastor   |
| <b>Ministry Target</b>              | Teens  |
| <b>Position Is</b>                  | Volunteer  |
| <b>Position May Be Filled By</b>    | Church member  |
| <b>Minimum Maturity Level</b>       | Stable, maturing Christian   |
| <b>Spiritual Gifts</b>              | Shepherding • Serving • Exhortation  |
| <b>Talents or Abilities Desired</b> | Able to communicate well with teens • Able to allow someone else to lead, but willing to take the lead when necessary • Knowledge of God's Word • Good role model • No criminal record |
| <b>Best Personality Traits</b>      | Dependable   |
| <b>Passion For</b>                  | Discipling teens • Providing support for other leaders   |
| <b>Length of Service Commitment</b> | One year minimum   |

## ANTICIPATED TIME COMMITMENTS

1. **Doing ministry/preparing for ministry:** two hours a week
2. **Participating in meetings/training:** one hour a month

## RESPONSIBILITIES/DUTIES

1. Participate in teacher meetings and training opportunities.
2. Study each weekly lesson and be available to lead the class in the youth teacher's absence.
3. Assist youth teacher with preparing materials for class: handouts, props, supplies, etc.
4. Distribute handouts or other instructional material in class.
5. Pray for class members and visitors.
6. Promote spiritual growth and unity among class members.
7. Greet and encourage students.